Note for the presentation on the 39th Annual Meeting of Japanese Society for Plant Biotechnology.

1. Please use the PC provided by the executive committee (Windows).
2. Please ensure that your PowerPoint file works properly on Windows 11 and PowerPoint in Office 365.
3. Screen size can be 4:3 or 16:9. The file size should be less than 300 MB.
4. The file name should be the abstract number + the last name (e.g., 1Xa2Sakai).
5. The abstract number should be displayed at the upper right or upper left corner of each slide.
6. Do not use the Presenter View mode, as it may be visible to online participants.
7. Upload your file to the online folder by 9 am on September 9. Other presenters will not be able to see the contents.
8. The URL of the online folder is sent on September 2nd via e-mail.
9. Even though upload of your file in advance is highly recommended to ensure smooth proceedings, a file can also be submitted by USB memory stick at the conference venue. Please use a virus-scanned USB memory stick. Please submit your file to the session staff at least 20 minutes prior to the start of the session.
10. The executive committee will be responsible for deleting the files after the presentation.
11. Persons in charge of venue will be available 30 minutes prior to the start of your session. Please make sure that your file works properly.
12. Persons in charge of venue will be responsible for setting up the PowerPoint file and setting up the laser pointer. Presenters are requested to use a wired mouse and a keyboard to make their presentations.
13. The 1st bell will ring at 8 min, 2nd bell at 10 min, and 3rd bell at 11 minutes and 30 seconds.
14. Please refer to the program for the presentation time of the award-winning talks. There will be no Q&A session.
15. Please be sure to use an alcohol hand sanitizer after your presentation.
16. Q&A session via the Web Abstracts will be available until September 22. For oral presentations and symposia, please continue to check the Web Abstracts to answer questions after your presentation.